





### 3 Declaration of existing signatory(ies)

This Declaration must be signed in accordance with the existing signing rule (ie. any one signature, any two signatures or all signatures).

Existing signatories must provide a copy of one item of identification from list 1 of the online document indicated in the checklist in Section 4 of this form. **PLEASE NOTE: We require black and white photocopies of identification and not originals. Insufficient ID will result in a delay in processing your request.**

I, the existing authorised signatory and whose signatory appears below agree to the changes made to the above accounts and all changes outlined in this Change of details form and authorise Santander UK plc to operate the account in accordance with the operating instructions.

- The information contained in this application is true and correct.
- I/We undertake to advise Santander UK plc within 30 days of any change in circumstances which affects my/our tax residency status or causes the information contained herein to become incorrect.

Name in full

First signatory

Date

Position (e.g. Director, Secretary, etc.)

Name in full

Second signatory

Date

Position (e.g. Director, Secretary, etc.)

Name in full

Third signatory

Date

Position (e.g. Director, Secretary, etc.)

Name in full

Fourth signatory

Date

Position (e.g. Director, Secretary, etc.)

### 4 Checklist

Before returning this form please complete the following checklist

- Have you filled out all fields in section 1 with all of your Business' details, including all numbers for all accounts that you would like to be changed? Yes
- Have existing signatories signed Section 3 in accordance with existing signing rules? (i.e. any one signature, any two signatures or all signatures) AND provided a copy of one item of identification (see below) in order to authorise the changes. Yes
- If there is a change to your business details have you completed section 2? Yes  N/A

For identification documentation to send to us with your completed form please go to the 'Guides and tools' section at [santander.co.uk/uk/business/current-accounts/help-support](http://santander.co.uk/uk/business/current-accounts/help-support) or contact us on **0800 731 6666**.

Once we have received your completed form and supporting documentation, we will aim to complete all requested changes within 5 working days of receipt, subject to the relevant sections being completed and the correct supporting documentation being received.

If you have any questions, please do not hesitate to contact the Business Banking Centre on 0800 731 6666 (opening times 8am to 9pm Monday to Friday and 8am to 2pm on Saturdays) and we will be happy to help.

#### For office use only

##### Branches and BRMs

When verifying and validating the customer's identity please record the information using the online Face to Face (Branch) Manual Customer Identification Record and attach to this application form.