

Letting your property

Requesting consent to let

If you'd like our consent to let your property, we just need a bit more information from you. Please read this information carefully before completing the questionnaire.

Important information

Depending on your circumstances, you may be able to let your property if you:

- have held your Santander mortgage for more than six months
- are not in arrears on your mortgage payments

As you'll be aware, your mortgage conditions state that any letting needs to be agreed by us in writing. If you let your property without our consent, you'll be breaching your mortgage conditions and the basis on which the current rate of interest applies to your mortgage.

Important information about our fees

You'll need to pay a fee of £295 if you want to go ahead with letting your property.

If you have a flexible offset mortgage product and want to retain this, we'll calculate a fee at 1% of the total credit limit (subject to a minimum charge of £295).

You won't have to pay this fee if you're a member of the Armed Forces, as long as you can give us proof of this.

We'll tell you how long you can let the property for when we provide our consent. A fee is payable for each period of consent. So, for example, if you move back to live in your property and then ask to let again, we'll ask you to pay a further fee for our consent.

What you need to do

1. fill out the questionnaire;
2. pay the £295 Consent to Let fee (if applicable) - you can pay this over the phone by calling us on **0800 783 9738** or by cheque, payable to yourself with your mortgage account number on the back. If you have a flexible offset mortgage product, call us on **0800 783 9738** so we can calculate the fee;
3. make sure you read the Consent to Let Conditions we sent you with this Questionnaire. You'll have to comply with these conditions if we consent to you letting your property;
4. send your fee along with your completed questionnaire to:

Mortgage and Loan Operations
Santander
Bridle Road
Bootle
L30 4GB

Here to help

If you have any questions give us a call on **0800 783 9738**. Our lines are open 8am to 7pm Monday to Friday and 9am to 2pm Saturday. To speed things up, please make sure you quote your mortgage account number when you call.

Unfortunately we can't offer you advice or guidance on letting your property. If you're looking for more information about the legal requirements or help on being a landlord, you may want to get in touch with the National Landlords Association landlords.org.uk. Please note that they may charge a membership fee.

Letting Questionnaire

Please answer all questions on this form

Mortgage account number

Name of Borrower(s)

Property address

Postcode

1 Reason for letting

Armed forces posting Letting as a holiday home

Employment relocation Renting to a family member

Financial reasons Other, please state below

Please give as much information as you can and provide any supporting documentation, e.g. a letter from your employer, Armed Forces identification

2 Type of tenancy proposed

- Letting privately Letting through a housing association
Company let Letting through a local authority
Letting through an agency Other, please state below

3 Amount of rent expected

£ : Per week
Per month Per year

4 Anticipated period of letting

Months
Years

5 Date you plan to start letting your property

Date

Please use this space to give us any extra information that may help us in considering your letting request.

If more than 2 borrowers, please supply contact details on a separate sheet.

6a Borrower 1 contact details

Borrower name
Daytime contact number
Evening contact number
Mobile phone number
Email address
Correspondence address

 Postcode
Date correspondence address is effective from

6b Borrower 2 contact details

Borrower name
Daytime contact number
Evening contact number
Mobile phone number
Email address
Correspondence address

 Postcode
Date correspondence address is effective from

6a Borrower 1 contact details

7 Borrowers signatures

All parties to the mortgage must sign this form

Name
Signature
Date
Name
Signature
Date
Name
Signature
Date
Name
Signature
Date